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Fixed Charge Processing Office
Parnell Street
Thurles
Co. Tipperary
Láithreán Gréasáin/ Web Site: www.garda.ie/FCN
Ríomhphoist/ E-mail: npo@garda.ie

FCN Cancellation Request Form

SECTION A - Applicant's details (As per Fixed Charge Notice)

Name: _____
Address: _____

Phone No: _____
Email: _____

FCN Number: _____
Vehicle Reg. No: _____
Driving Licence
/Permit No: _____

SECTION B – See Notes For Guidance

Have you previously applied to have a fixed charge notice cancelled? Yes No
If yes please provide details below:

Cancellation Request Reason (tick one): SEE NOTES FOR GUIDANCE

Category A

- 1 Detection issue / material error
- 2 Seat Belt Exemption
- 3 Statutory Exemption Emergency Vehicle (Complete Section C below)
- 4 Non-display of motor tax or insurance disc
- 5 Vehicle was stolen
- 6 Vehicle registered owner details
- 7 Under 18 years of age

Category B

- 8 Exceptional Circumstances

SECTION C - To be completed when applying for a cancellation - Statutory Exemption - Emergency vehicles.

The Driver was on duty and driving or using the vehicle in the performance of his/her duties: Yes No

The driving or use of the vehicle did not endanger the safety of road users: Yes No

The Nomination Section of the Fixed Charge Notice is completed Yes No

(The fixed charge notice must accompany the application for cancellation)

For AMBULANCES SERVICES ONLY - Is the vehicle registered to a Pre-Hospital emergency care service provider approved by the Pre-Hospital Care Council?: Yes No

SECTION D - Declaration

Supporting documentation enclosed Yes No (SEE NOTES FOR GUIDANCE)

If supporting documentation as set out in the Guidance Notes is not provided the application will be refused.

I certify that the information provided is true to the best of my knowledge and belief.

Signed _____ Date: _____

The completed form should be returned either by email to NPO@garda.ie, by fax to 0504-59844 or by post to Fixed Charge Processing office, Parnell St., Thurles, Co. Tipperary.

NB: Submitting a cancellation request form does NOT suspend the 28/56 day payment timeframes of the fixed charge.