

# An Garda Síochána

Oifig Saoráil Faisnéise  
An Garda Síochána  
Teach áth Luimnigh  
Lárionad Gnó Udáras Forbartha Tionscail  
Baile Sheáin  
An Uaimh  
Contae na Mí  
C15 DR90



Freedom of Information Office  
An Garda Síochána  
Athlumney House  
IDA Business Park  
Johnstown  
Navan  
Co Meath  
C15 DR90

Teileafón/Tel: (046) 9036350

Bí linn/Join us  

Láithreán Gréasain/Website: [www.garda.ie](http://www.garda.ie)

Ríomh-phoist/Email: [foi@garda.ie](mailto:foi@garda.ie)

## Re: Freedom of Information Request FOI-000051-2016 Partially Granted

Dear

I refer to the appeal which you made under the Freedom of Information Act 2014 (FOI Act) dated 28<sup>th</sup> April 2016 and received on the 29<sup>th</sup> April 2016. This letter only refers to your request for the following audit:

- ***“Audit of Controls in the Fixed Charge Penalty Office”***

A Principal Officer, who is a more senior member of staff of this Organisation, has conducted an Internal Review of your Freedom of Information request. His decision, on review, is an entirely new and separate decision on your request and is explained as such below.

Your request is shown below:

*Under the FOI Act I wish to receive copies of the following records:*

*1) The following 2014 audit reports:*

*Audit of NBCI  
Expenditure review 2013 Vehicle Maintenance Contract  
Expenditure review 2014 GoSafe Camera Contract  
Audit Mayo Division  
Review Audit Mayo*

*2) The following 2013 audit reports*

*Audit of procurement  
Audit of the Serious Crime Review Team following Allegations of Financial Irregularities.  
Audit of the Offices of the Regional Assistant Commissioners*

*3) The following 2012 audit reports*

*Audit of Compensation Claims*  
***Audit of Controls in the Fixed Charge Penalty Office***  
*Audit of Tranman System*  
*Review of CCTV systems*

**1. Findings, particulars and reasons for decision.**

In arriving at his decision, the Internal Reviewer had regard to the original request, the records which were located as part of that request and the appeal which you submitted in this regard.

Part 1(n) of Schedule 1 of the FOI Act states that An Garda Síochána is listed as a partially included agency "insofar as it relates to administrative records relating to human resources, or finance, or procurement matters". Therefore the only Garda records falling within the scope of the provisions of the FOI Act are administrative records relating to human resources, finance or procurement.

Having considered the nature and scope of the contents of "***Audit of Controls in the Fixed Charge Penalty Office***", the Internal Reviewer does not consider all of the document to be akin to an administrative record or related to the administrative functions, as set out in the FOI Act for An Garda Síochána as a partially included public body (Part 1(n) of Schedule 1). Therefore, specific records, as contained in Appendix 1 (Schedule of Records), are not considered an administrative record. As a result, the relevant audit report will be provided in a redacted format and your request for this record after an Internal Review has been partially granted.

**2. Right of appeal**

You may appeal this decision by writing to the Information Commissioner at 18 Lower Leeson Street, Dublin 2. There is a fee of €50 (€15 for medical card holder) for such appeals, other than appeals against a decision to impose a fee.

If you wish to appeal, you must usually do so not later than 6 months from the date of this notification. Should you write to the Information Commissioner making an appeal, please refer to this letter.

Please be advised that An Garda Síochána replies under Freedom of Information may be released in to the public domain via our website at [www.garda.ie](http://www.garda.ie).

Personal details in respect of your request have, where applicable, been removed to protect confidentiality.

Should you have any questions or concerns regarding the above, please contact me by telephone at (046) 9036350.

Yours sincerely,

 **SUPERINTENDENT**  
**HELEN DEELY**  
**FREEDOM OF INFORMATION OFFICER.**

23<sup>rd</sup>.  
**MAY 2016**

<b>Page No</b>	<b>Description of document</b>	<b>Deletions</b>	<b>Relevant Section of FOI Acts</b>	<b>Reason for decision</b>	<b>Decision Maker's decision</b>
1	Audit of FCPO	Nil	N/A		Grant
2 - 3	Audit of FCPO	All Pages	Part(1)(n)Schedule (1)	Outside the Scope of the Act insofar as it pertains to An Garda Síochána	Refuse
4	Audit of FCPO	Nil	N/A		Grant
5 - 14	Audit of FCPO	Nil	Part(1)(n)Schedule (1)	Outside the Scope of the Act insofar as it pertains to An Garda Síochána	Refuse
15	Audit of FCPO	Nil	N/A		Grant
16 - 17	Audit of FCPO	All Pages	Part(1)(n)Schedule (1)	Outside the Scope of the Act insofar as it pertains to An Garda Síochána	Refuse
		Total number of pages			17
		Total number of pages for full release			3
		Total number of pages for partial release			0
		Total number of pages being withheld			14

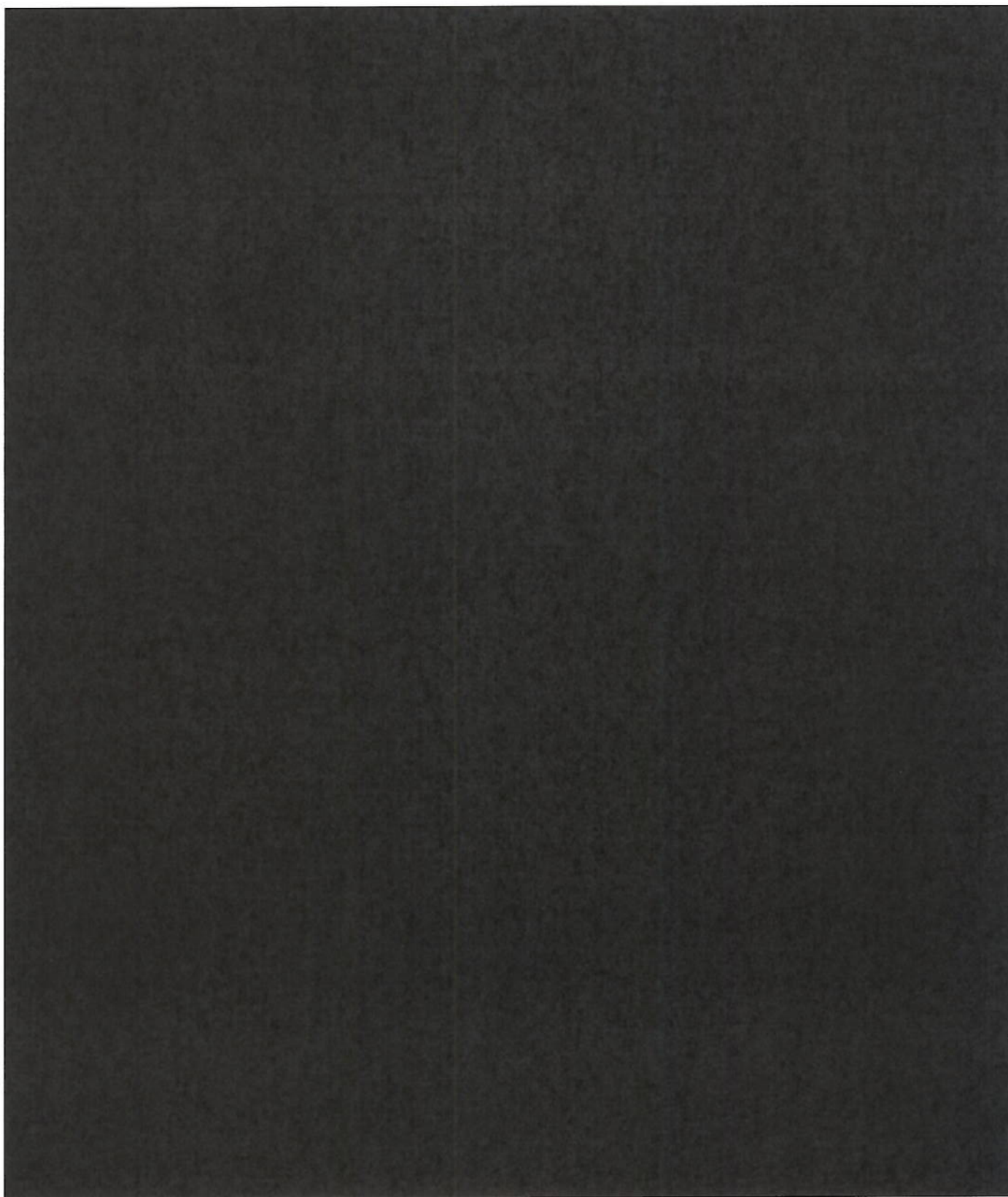
# Audit Report

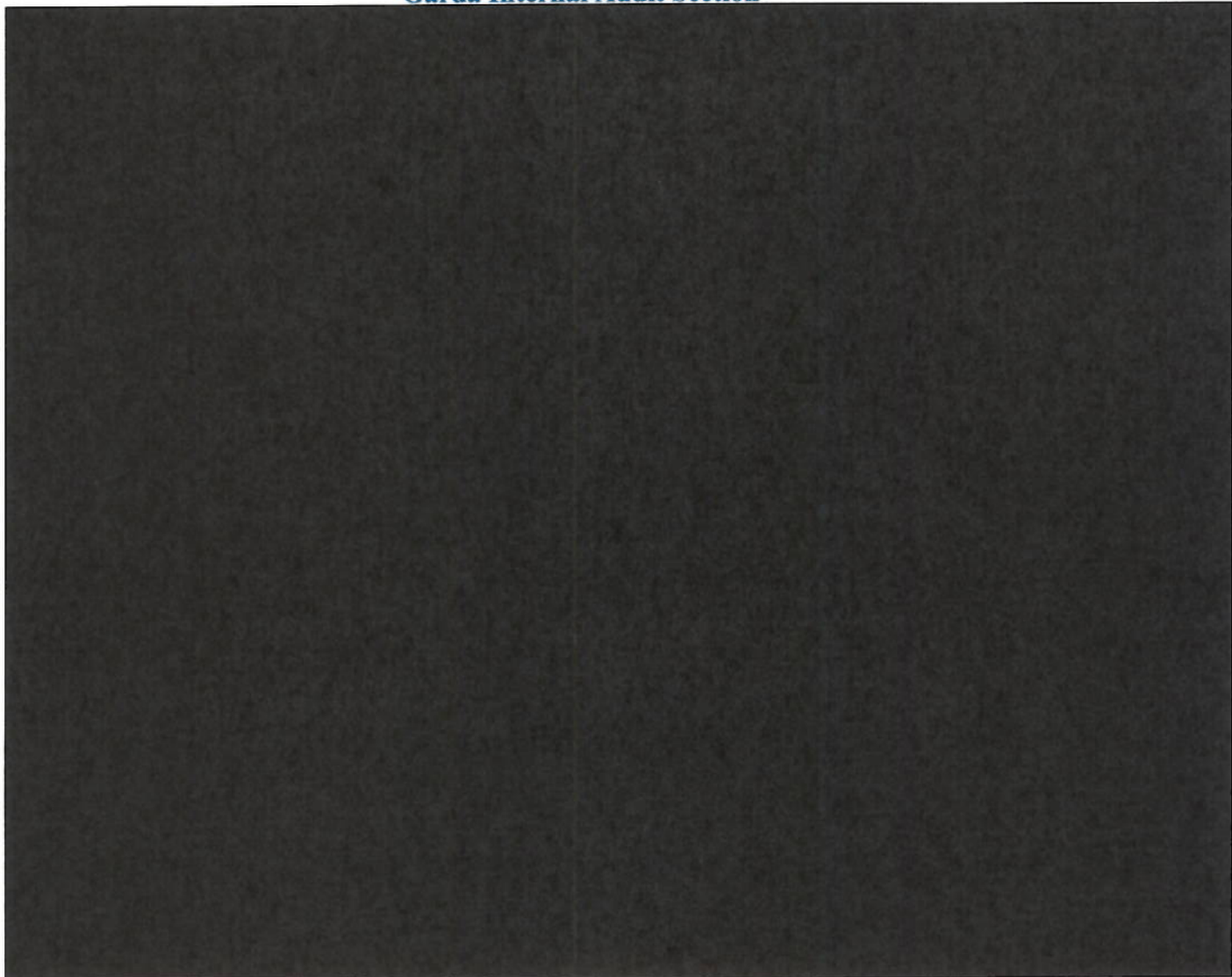


## Fixed Charge Processing Office

May 2012

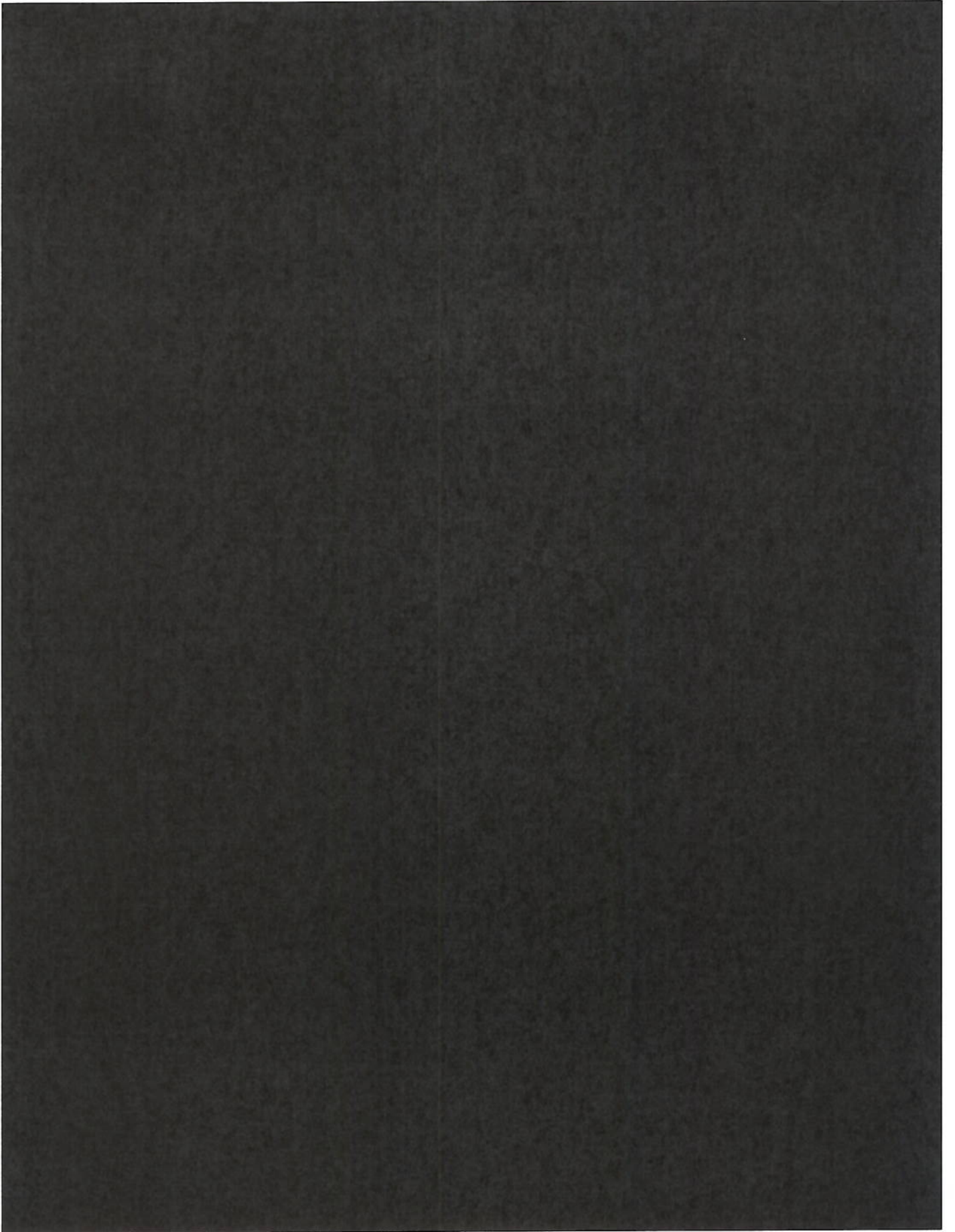
## Executive Summary



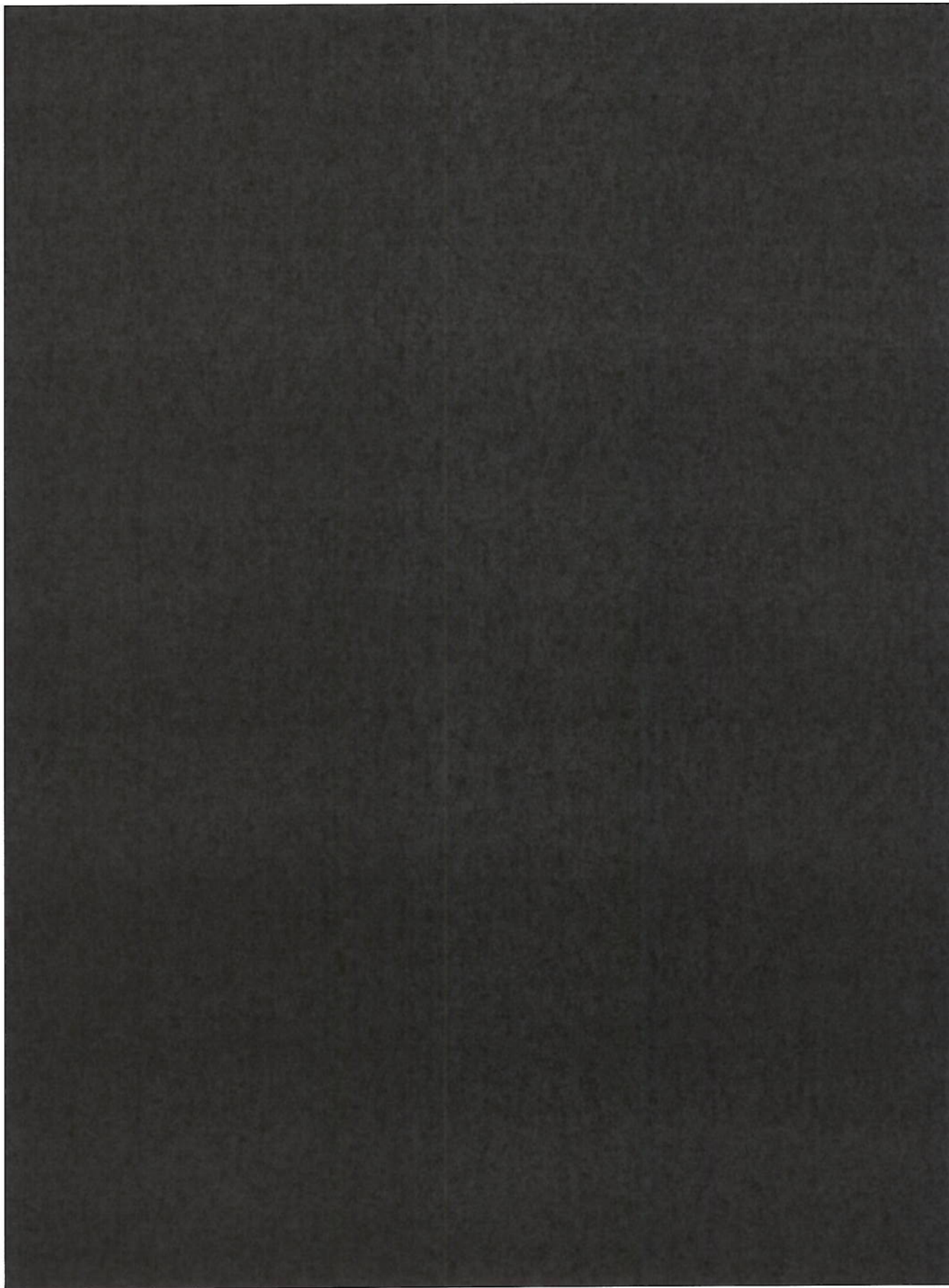


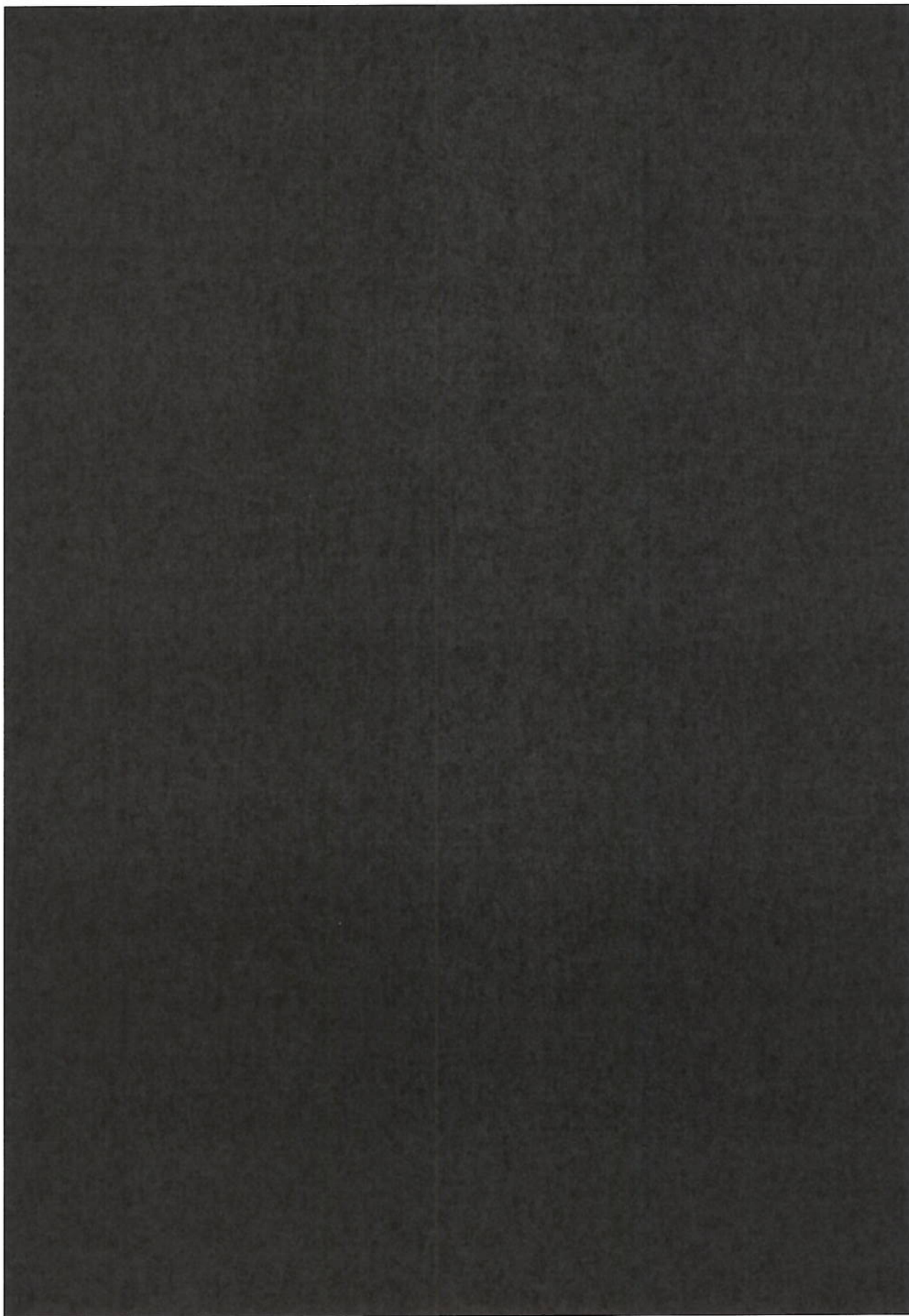


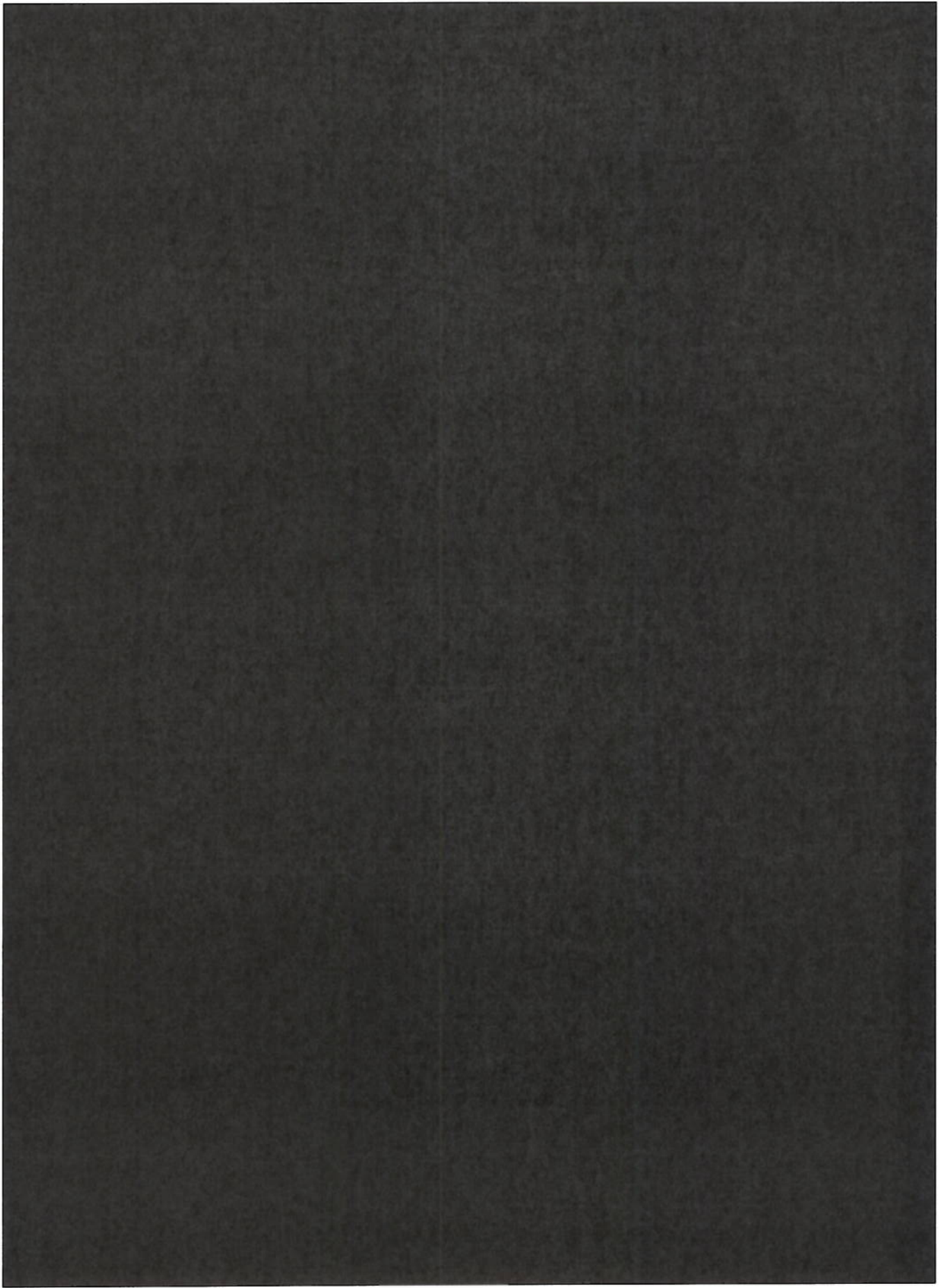




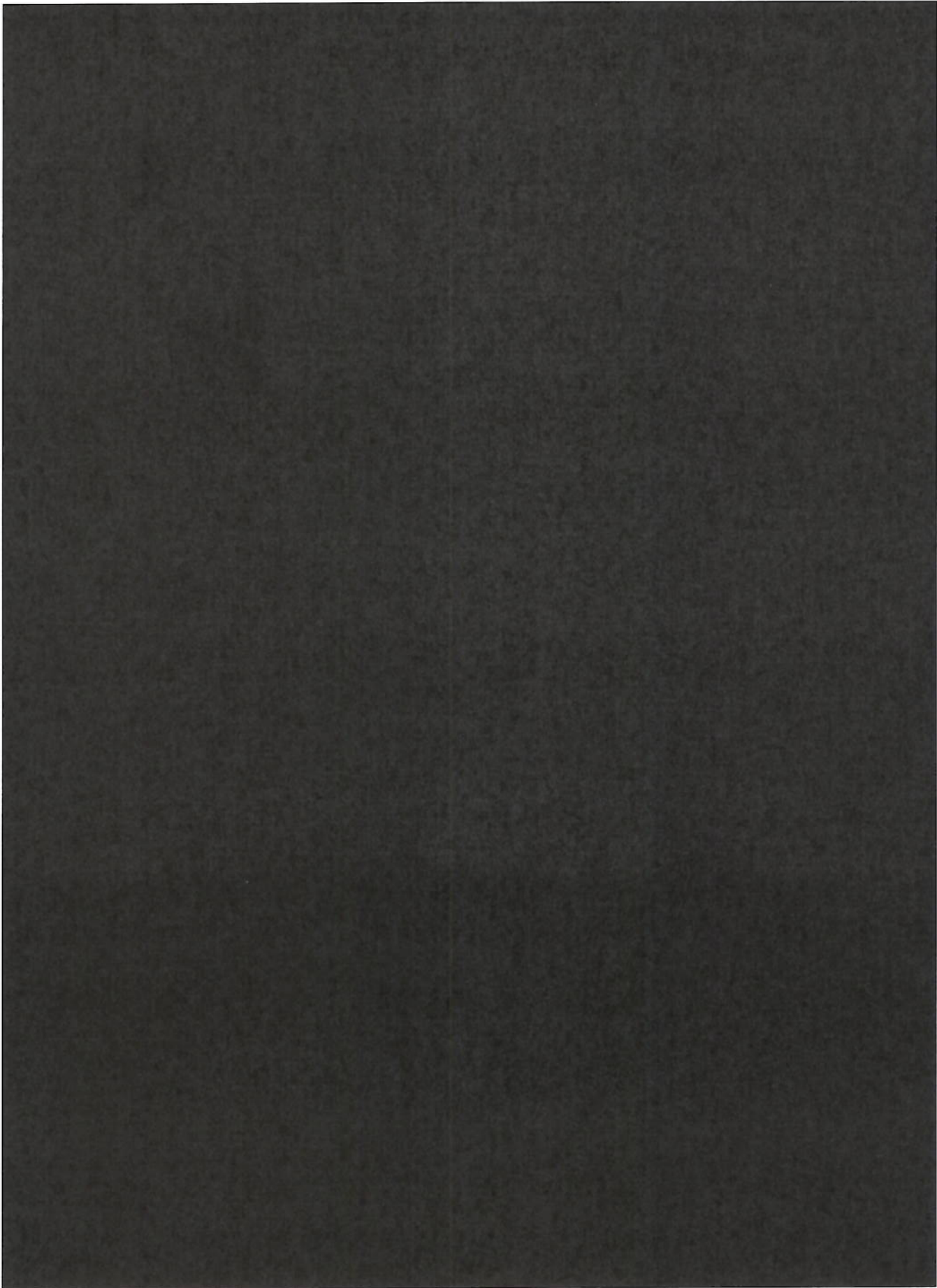


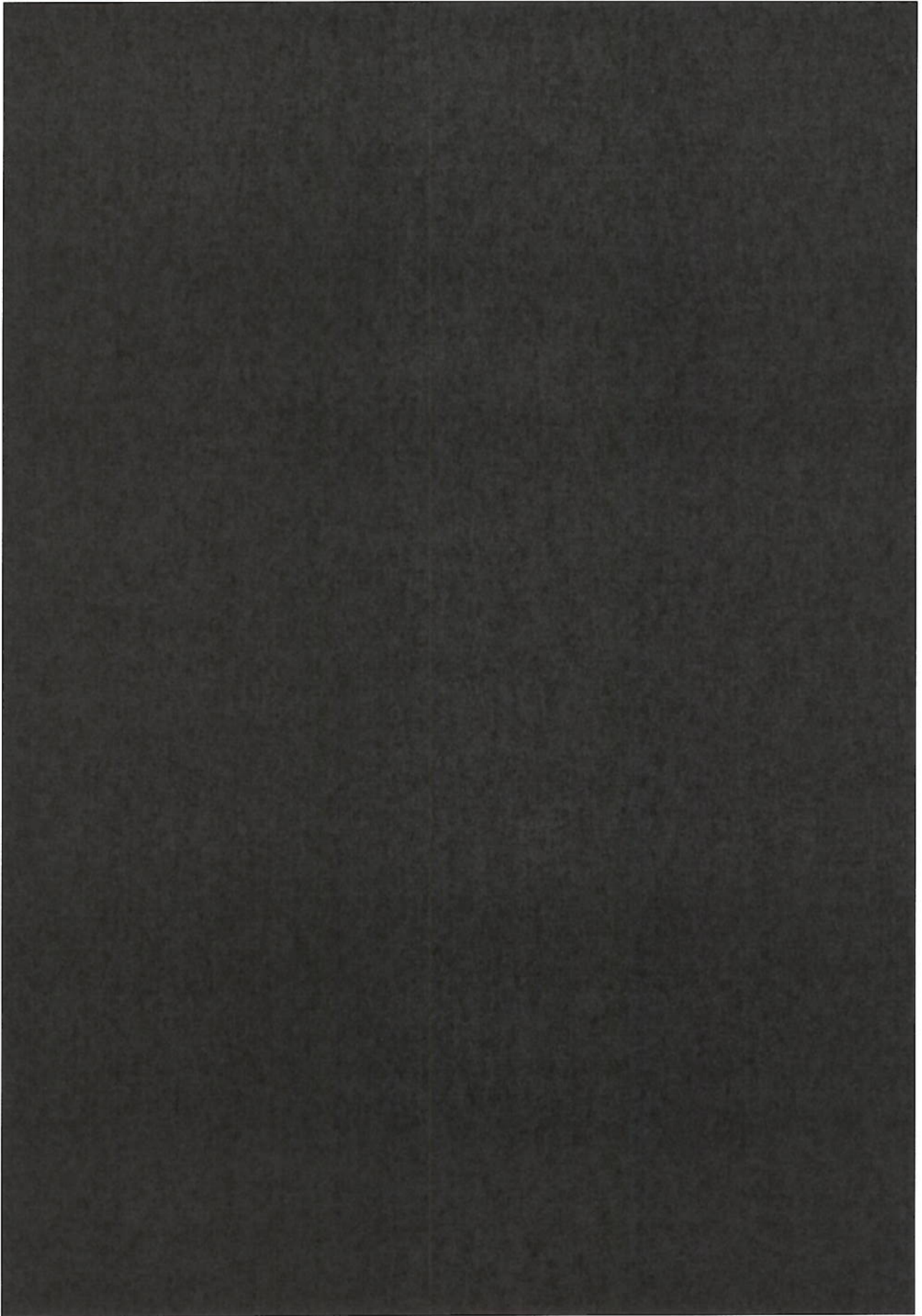




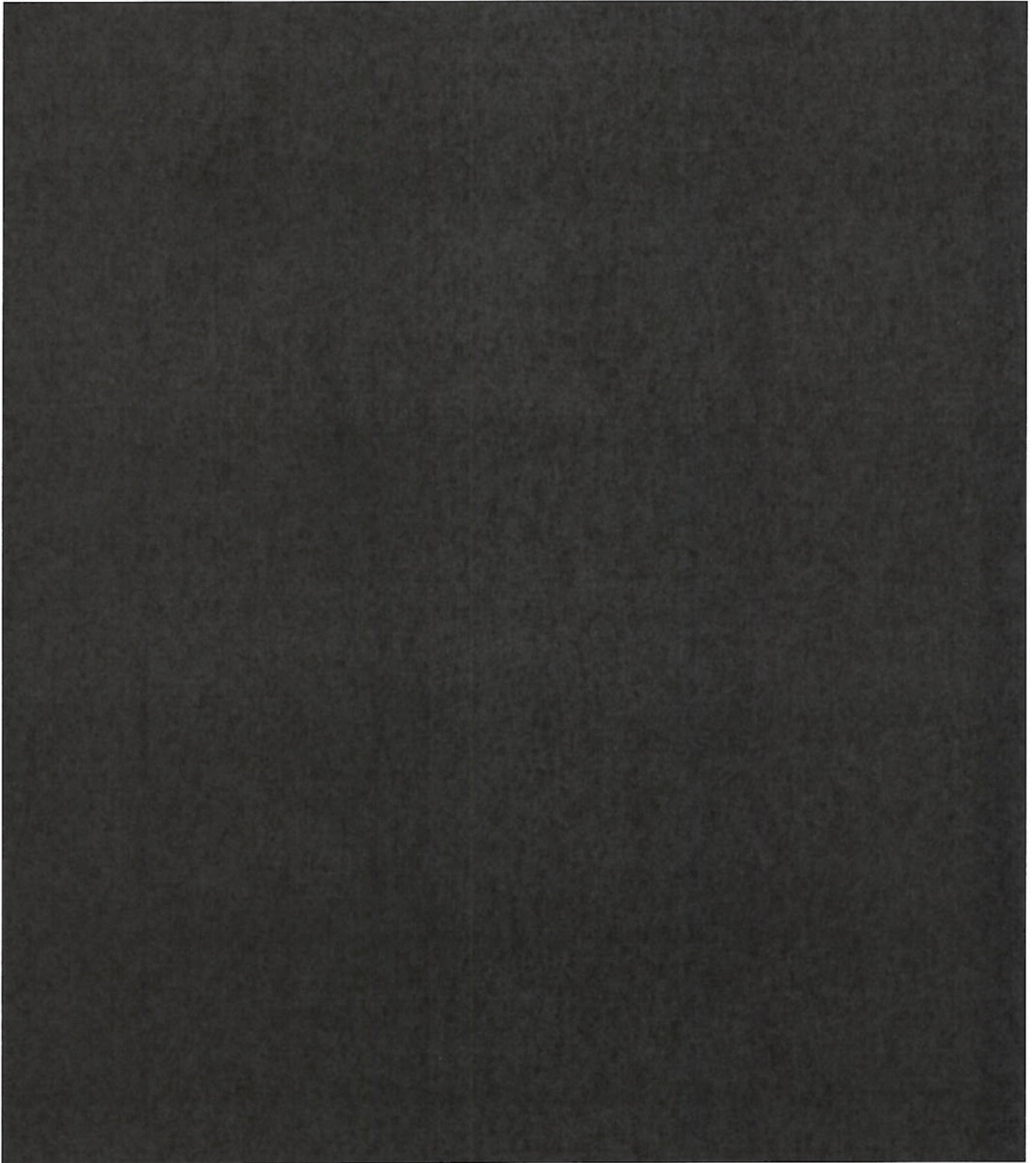




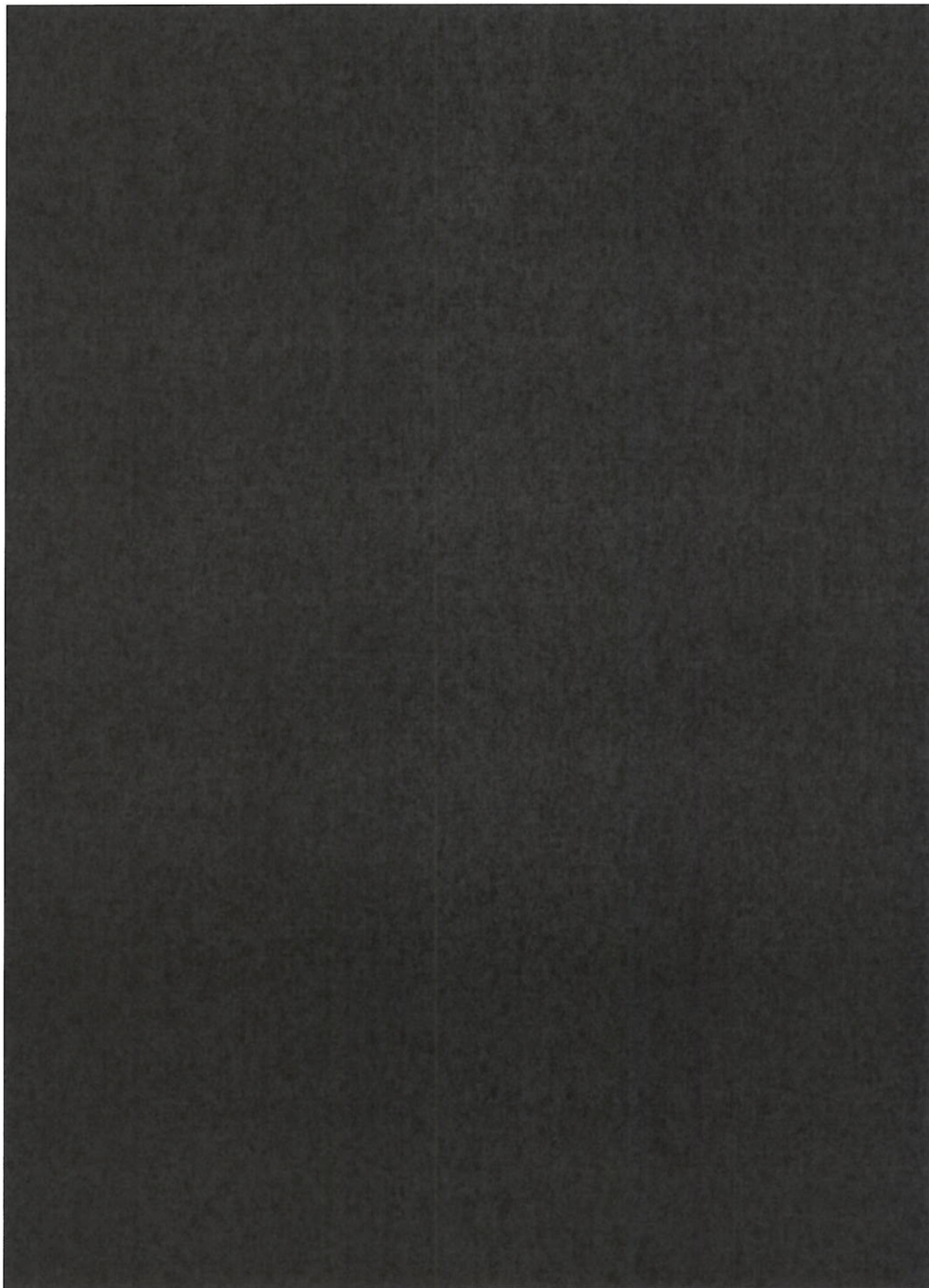


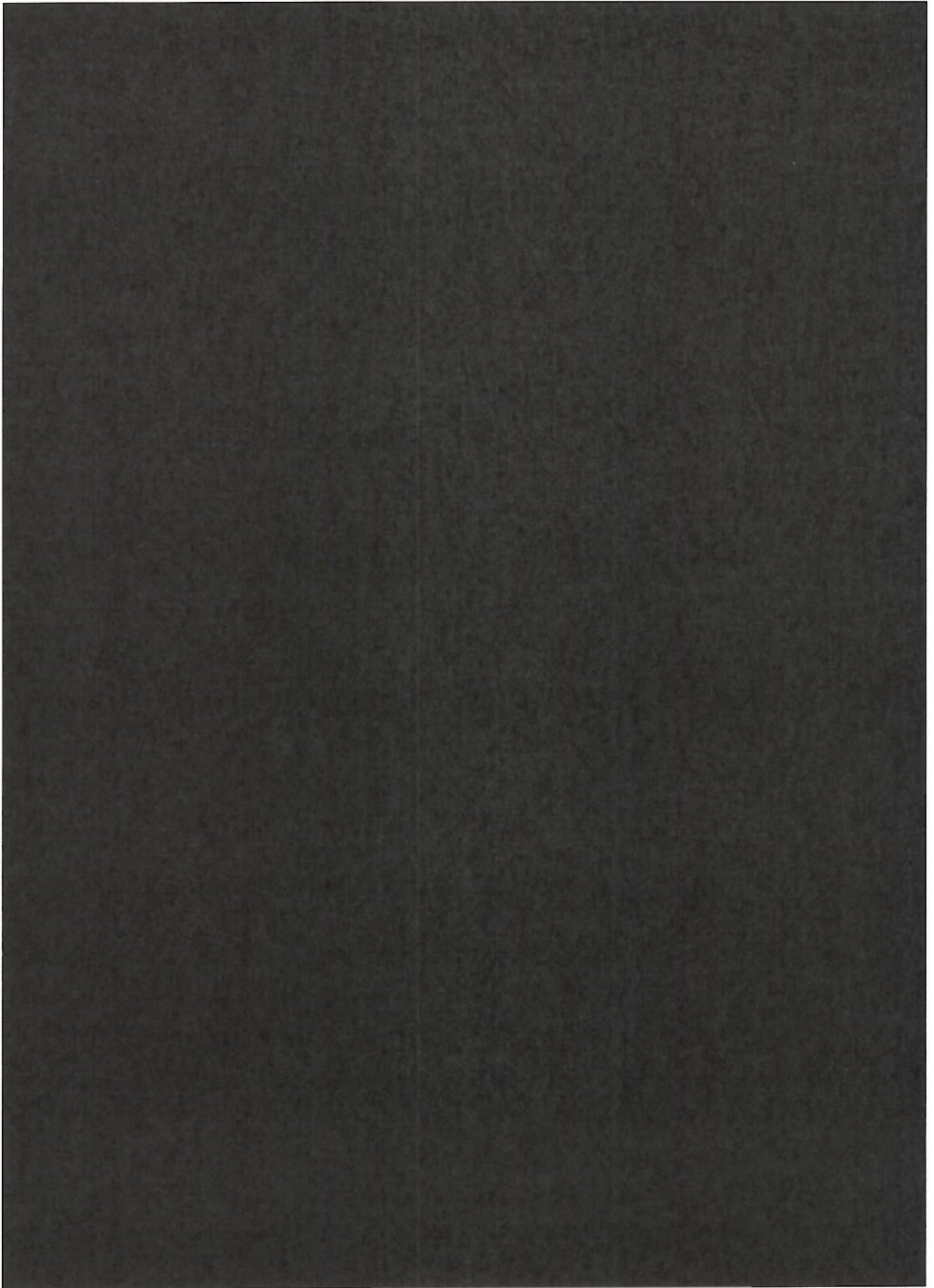




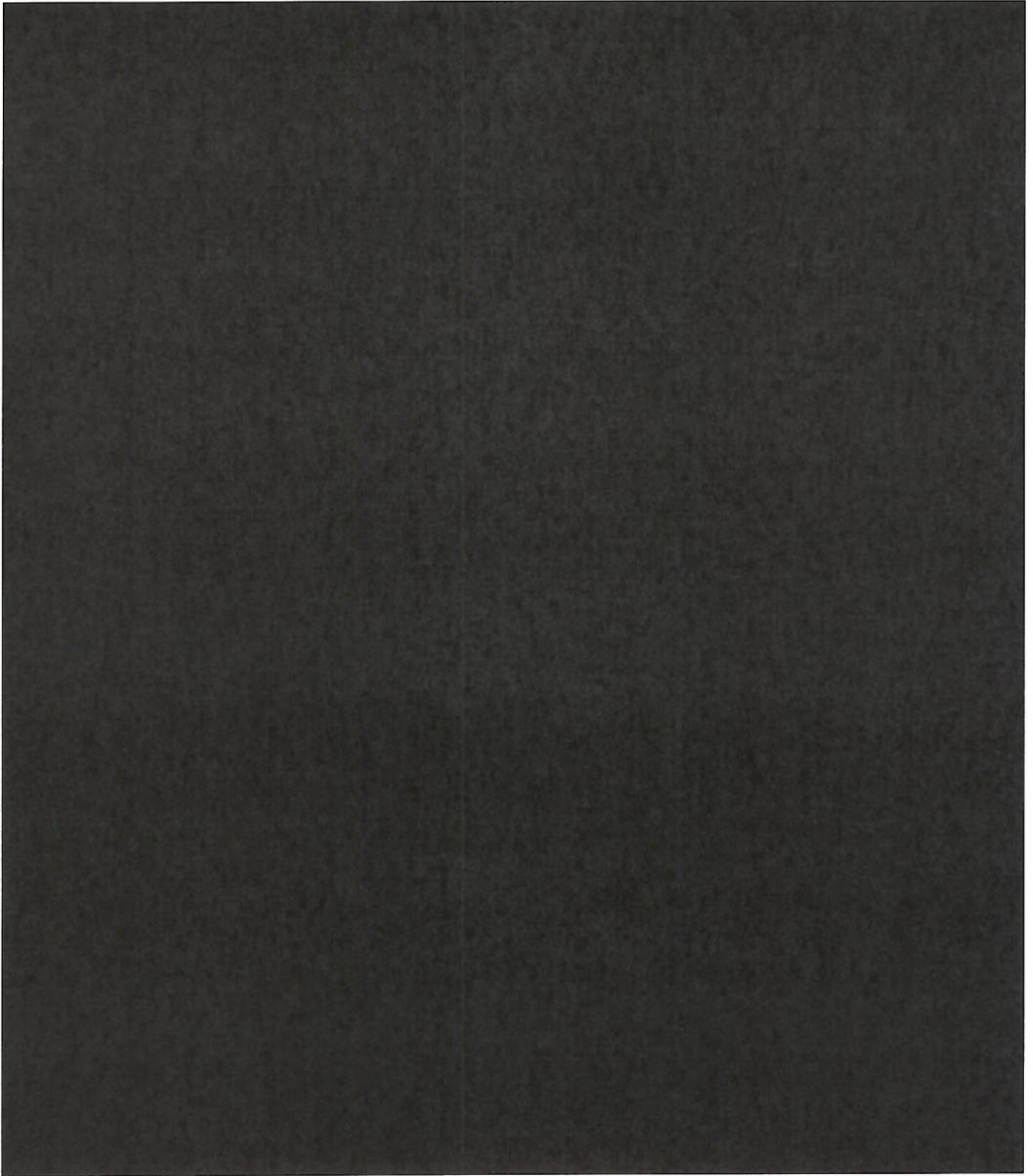


Ag obair le Pobail chun iad a chosaint agus chun freastal orthu  
Working with Communities to Protect and Serve









## 6. Procurement

The FCPO is part of a wider network of organisations and business units, engaged in the detection of offences and the issue of fines. The Finance Directorate have provided the following listing of contracted service providers:

FCPO – Contracted service providers

Contract	Estimated annual value	Procurement		Contract		
		Date	Procedure	Awarded to	Start date	end date
Collection of Monies	€1.30m	2004	EU TENDERS	An Post	2005	2010
Collection of Monies	€1.30m	2010	EU TENDERS	An Post	2011	2013
Printing of FCPS Tickets	€0.18m	2006	EU TENDERS	TICO	2007	2010
Speed Cameras	€15m	2009	EU TENDERS	Go Safe	2010	2015

Source – Finance Directorate

- An Post provides the counter payment channel service and, through Billpost, processes customer payments.
- TICO are specialists in bulk mail production. In this context, the FCPO provide TICO with the details of the Notices to be issued. TICO in turn process the details and issue the Notice to the “customer”.
- GoSafe provide a speed camera detection service.

In the course of the audit field work GIAS were informed that the contract with An Post has been extended to facilitate a tendering process that was ongoing at the time.

## Recommendation

GIAS recommend that termination dates of contracts be kept under observation in order to ensure that a new procurement process commences before the existing contract expires.

## Management Response

FCPO agrees with this recommendation.



