

# An Garda Síochána



## Data Protection Access Request

Within the terms of Section 4 of the Data Protection Act(s), 1988/2003, I wish to apply for access to a copy of my personal data that may be in existence within An Garda Síochána, specifically in respect of the following:

**Please Specify:** \_\_\_\_\_

\_\_\_\_\_

**Full Name:** \_\_\_\_\_

**Previous or other name(s) (if applicable):** \_\_\_\_\_

\_\_\_\_\_

**Date of Birth:** \_\_\_\_\_

**Address(es):** \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**Contact Phone Number:** \_\_\_\_\_

**I attach the following:**

1. Photocopy of Passport, Birth Certificate or Driving License.
2. Debit Card / Credit Card Information,  
or  
Non Domiciled Payments - International Euro Bank Draft or Euro Giro for €6.35,  
or  
Domiciled Payments - Personal Cheque, Bank Draft, Postal Order for €6.35, made payable to "The Accountant, Department of Justice".

**Signed:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Return Address:** \_\_\_\_\_

**Please Note:**

1. Request in writing should be made and signed by the applicant. Scan or photocopied application forms will not be accepted.
2. Cash/Sterling/Dollars cannot be accepted as payment.
3. A disclosure of personal data under the Data Protection Act 1988/2003 should not be construed as Garda Vetting, a Police Certificate, Garda Reference or Security Clearance.
4. Within the terms of the Data Protection Act 1988/2003, An Garda Síochána will respond to your request for personal data within 40 days.
5. Requests should be submitted to: Data Protection Processing Unit, National Vetting Bureau, Government Buildings, Vinegar Hill Lane, Templeshannon, Enniscorthy, Co Wexford.

**Credit Card / Debit Card type:** Visa  MasterCard  Visa Debit  American Express

**Credit Card Number** \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_

**Expiry Date (DD/MM)** \_\_\_\_\_/\_\_\_\_\_

**Card Identification Number (CVV)** \_\_\_\_\_

**Authorisation amount** \_\_\_\_\_

*\*incomplete authorisations will not be processed.*