

Requester Name: - Audit Cancellation of COVID-19 Fixed Payment Notices

File FOI- 000131-2021

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Audit Report

Cancellation of COVID-19 Fixed Payment Notices

Date Issued: 03/03/2022



**GARDA
INTERNAL
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SERVICE**

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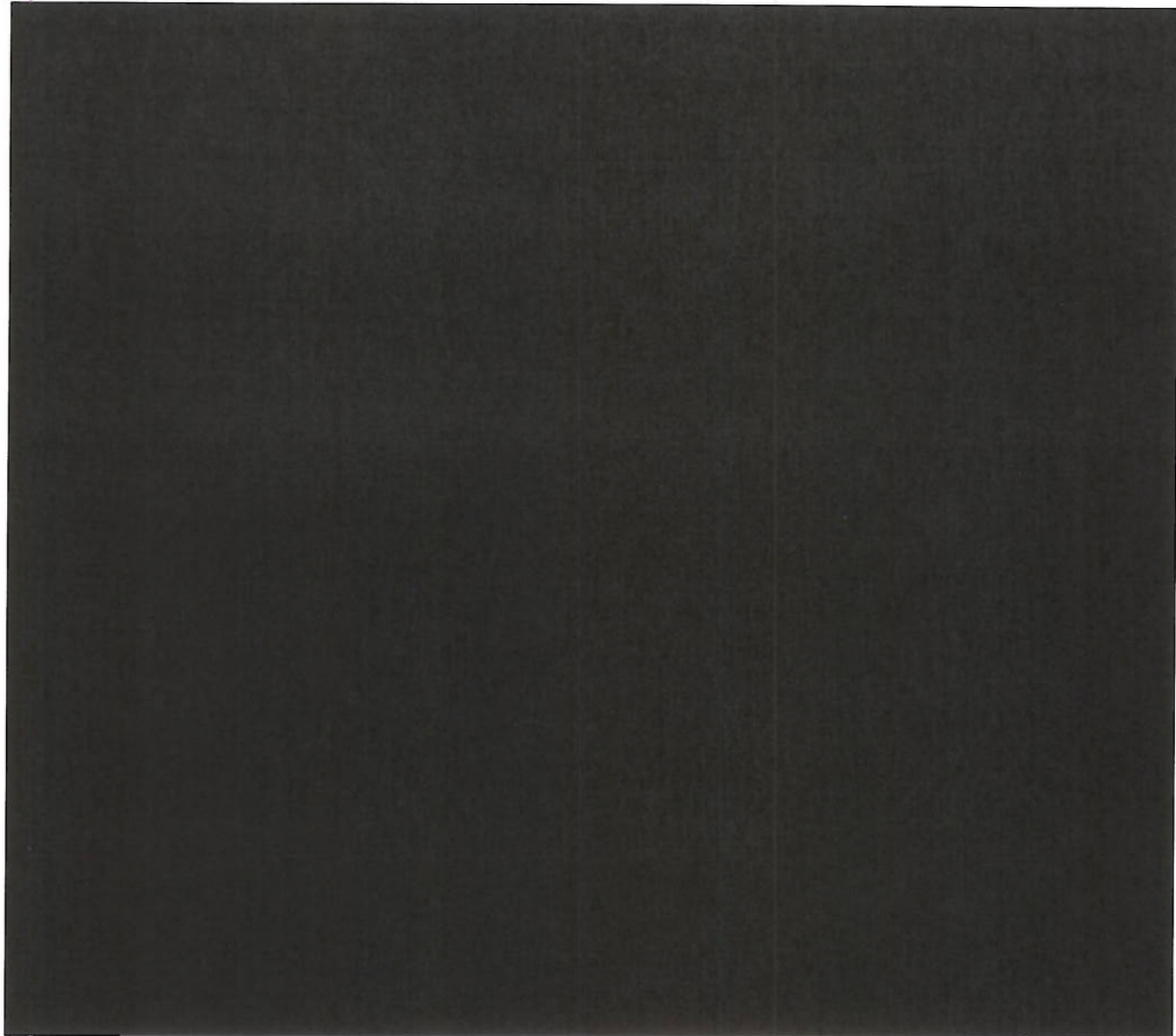
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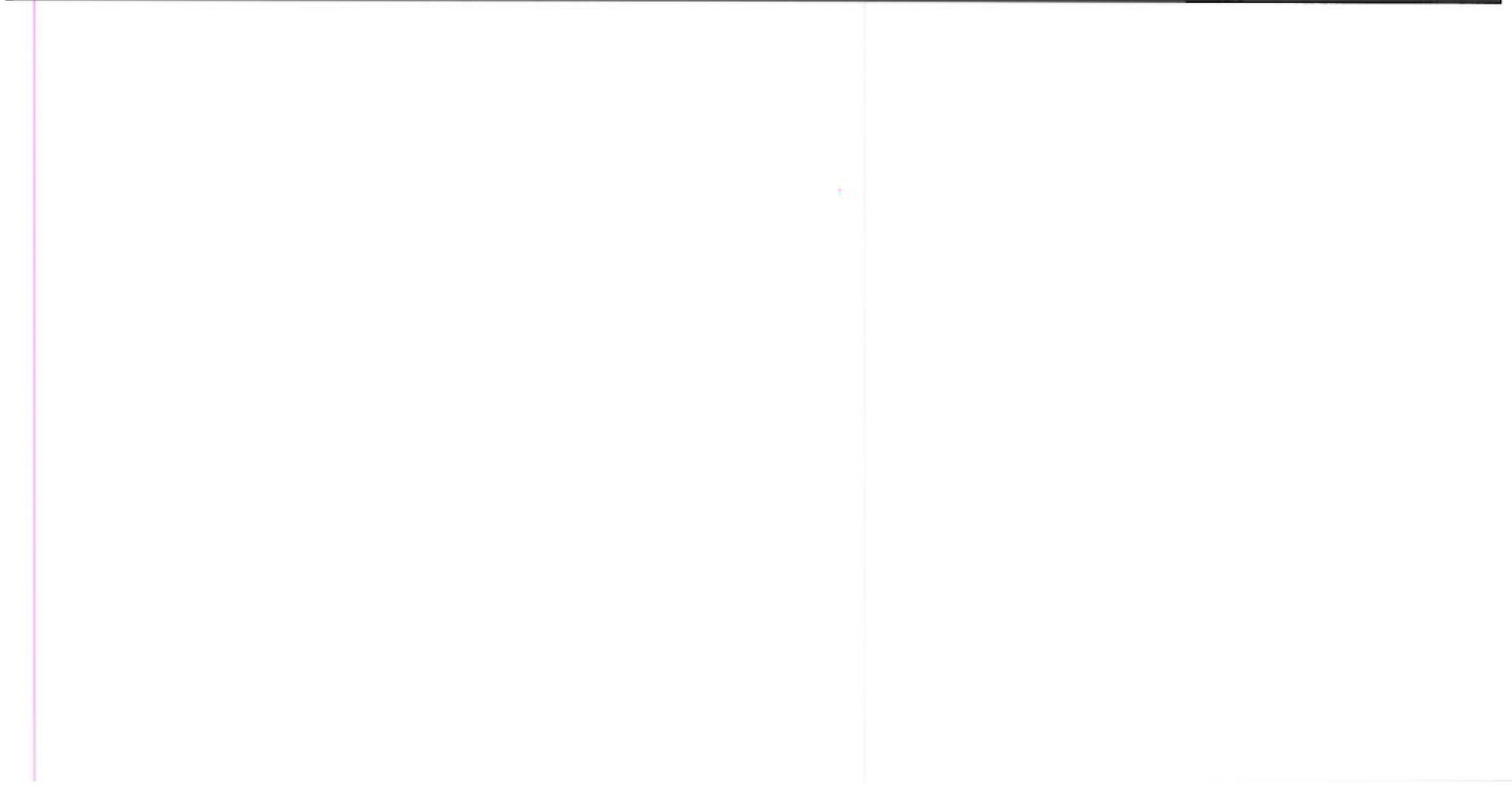
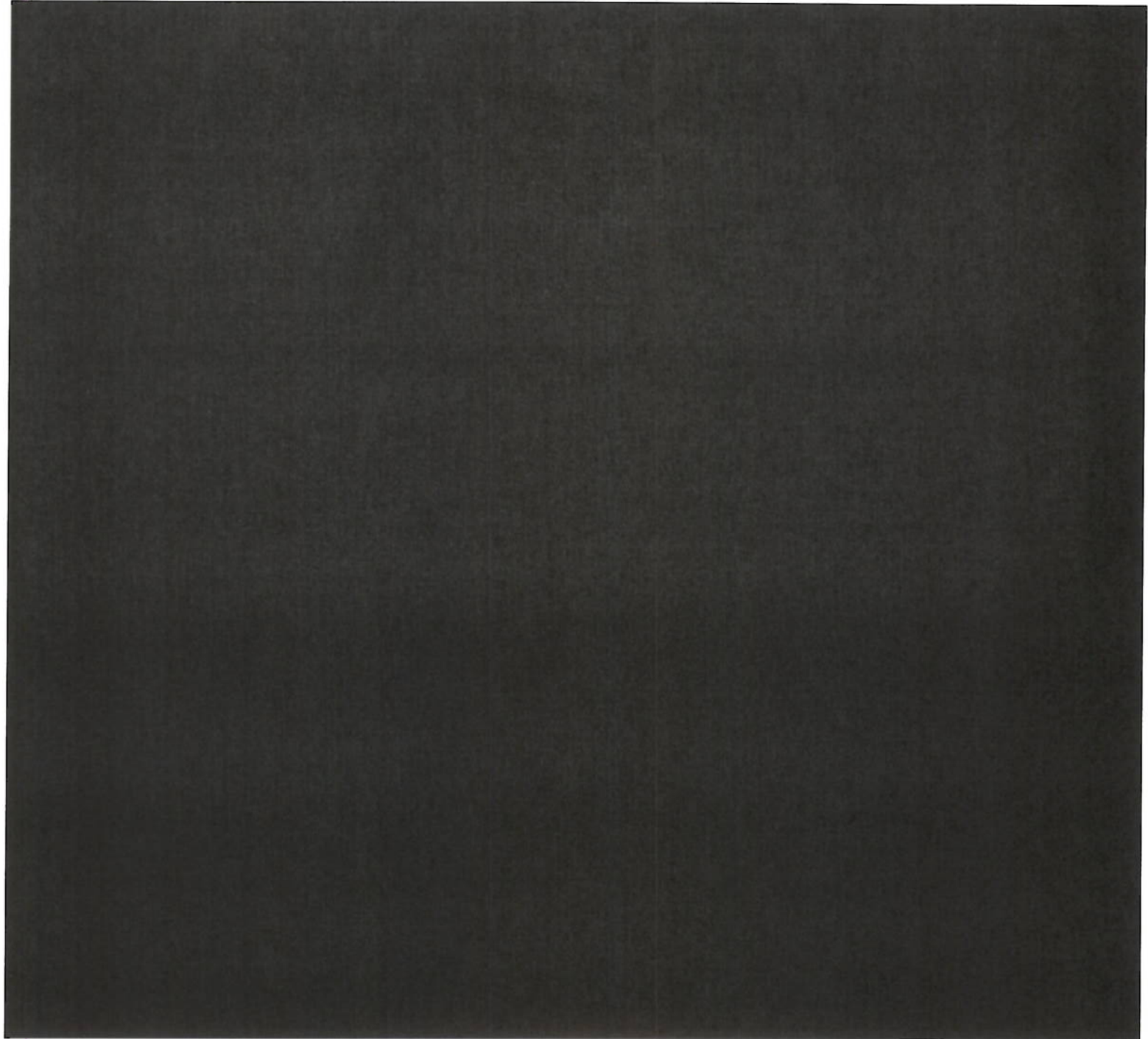
1. Executive Summary

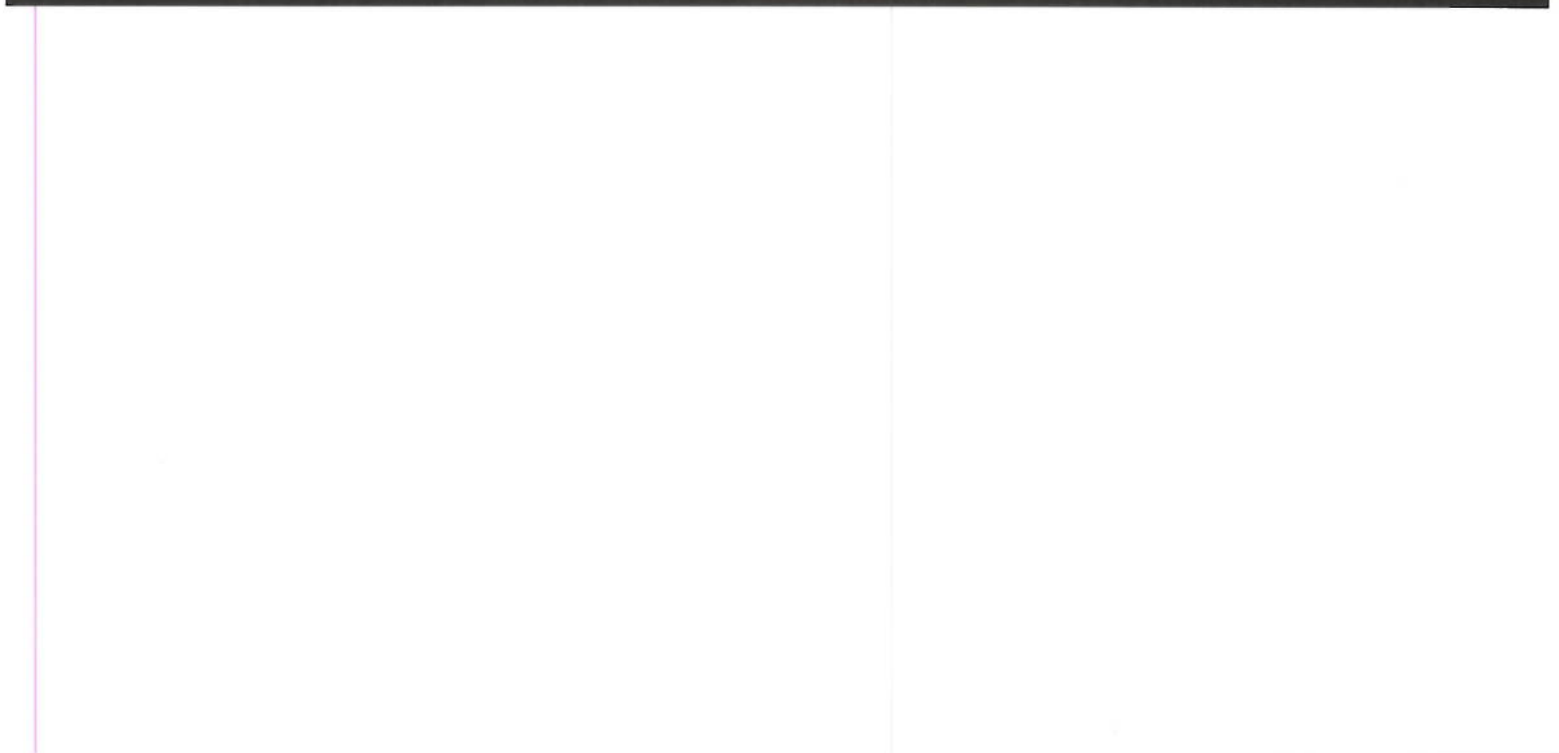
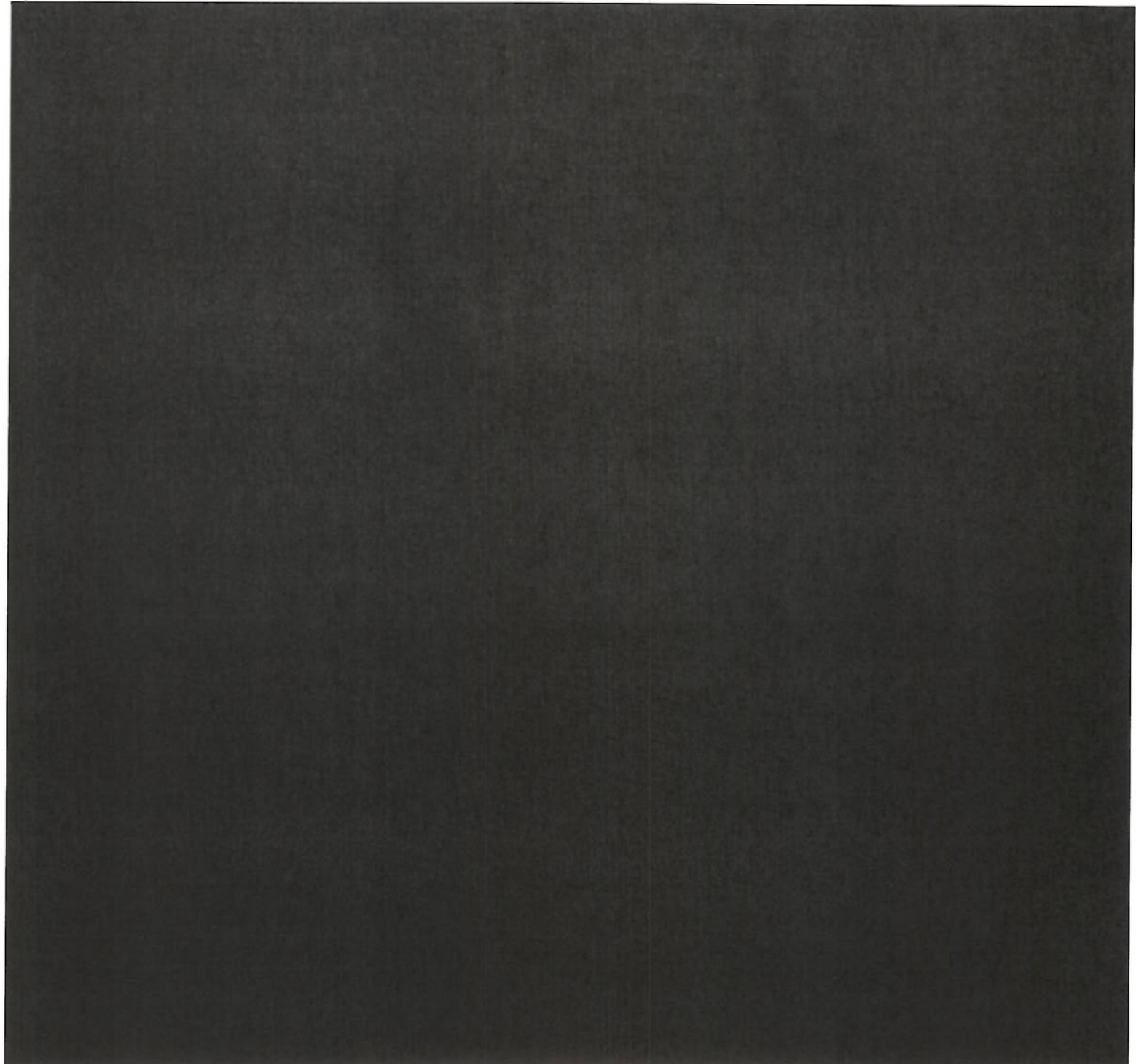
The Fixed Charge Processing System (FCPS) is a system developed by An Garda Síochána to enable computerised, automated processing of road traffic offences. Following provisions put in place under the Health (Amendment) Act 2020, new Fixed Payment Notices (FPN) for COVID-19 related offences were introduced to An Garda Síochána and came into effect from 25th October 2020.

Garda Internal Audit Service (GIAS) examined COVID-19 related FPNs issued from October 2020 to October 2021 inclusive, with particular focus on the procedure in place for cancellation of these fixed payment notices.

This audit assessed the level of governance and the robustness of controls in place in the cancellation of COVID-19 fixed payment notices.







Findings	Risk / Potential Implication	Recommendations	Management Comment
<p>[Redacted]</p>	<p>[Redacted]</p>	<p>Consideration should be given to the designation of Garda personnel based in the FCPO in Tipperary as a Cancelling Authority.</p>	<p>High</p> <p>Management Comment: GNRPB agrees that a cancelling Authority at minimum of Inspector Rank should be appointed to FCPO, with additional responsibility for an enhanced/enlarged Enforcement Unit.</p> <p>Responsible Person: Superintendent, GNRPB on behalf of Chief Superintendent</p> <p>Implementation Date: Q4 2022</p>
<p>Currently one Chief Superintendent and two Superintendents are designated as CAs. (An additional Inspector was temporarily designated as a CA during the COVID-19 restrictions period.) These individuals are based in Dublin and travel to the FCPO in Tipperary on a number of days weekly in order to carry out their CA duties. This system often results in a build-up of appeals awaiting the CA's arrival in Tipperary.</p>	<p>[Redacted]</p>	<p>[Redacted]</p>	<p>[Redacted]</p>

